



STANDING INSTRUCTION FORMAT

Date:

The Manager
Citibank N A
Chennai

I hereby authorize you to debit my savings/Current account No. _____ with your _____ branch for the following payments to be made towards my / our Home Loan account _____ (To be filled by bank personnel after disbursal of loan.)

a) Booking fee Rs. _____

b) Monthly Installments

Number of Interest Payments : _____ (applicable for pre-EMI cases – to be filled in by bank personnel.)
(As per Schedule given below)

Number of EMI Payments : _____ Tenor as mentioned in loan sanction letter)

EMI Amount	EMI Start Date	EMI End Date
(EMI amount as confirmed by the bank)	(As mentioned in the Loan repayment schedule)	(As mentioned in the Loan repayment schedule)

c) Annual Fee (as per home credit schedule) – _____% (as calculated by Citibank in accordance with loan agreement)

I hereby also declare that I / We are the signatories to the account and our signatures are as below.

I/We acknowledge that on account of interest rate fluctuations the said amount may vary, provided that the said amount shall not exceed Rs. _____ and hereby unconditionally and irrevocably authorize Citibank N A to raise debits of such amounts.

I understand that -

Citibank shall in no way be responsible for non-execution of Standing Instruction either on account of incomplete or inaccurate information or non availability of sufficient funds in my account or for any other reason beyond its control.

Sincerely Yours

Customer Signature



SCHEDULE FOR INTEREST PAYMENTS

CUSTOMER NAME :
SI Number :
SI City :

S.No	Date (DD / MM/ YYYY)	Interest Amount Rs.

I understand that –
Interest payments are allowed only for Under-construction properties during the construction period for a maximum period of 30 months

For all other cases, interest option is allowed only for the 1st month succeeding the first disbursal, if the disbursal is made on or after 24th of a month

In the event of the monthly installment varying in accordance with the loan agreement, the Bank may debit an amount different from the above, which could be higher or lower than the amount mentioned, but shall not exceed Rs._____.

Date: _____

Customer Signature



NOTE : BELOW FORMAT IS FOR PROVIDING GUIDANCE ON HOW TO FILL UP THE SI FORM. FOR SUBMISSION TO THE BANK, PLEASE USE THE ABOVE BLANK FORM.

STANDING INSTRUCTION FORMAT

Date:

The Manager
Citibank N A
Chennai

Respective location of the Branch where you hold your Citibank account.

Your 10 digit Citibank account number

I hereby authorize you to debit my savings/Current account No. _____ with your _____ branch for the following payments to be made towards my / our Home Loan account _____ (To be filled by bank personnel after disbursement of loan.)

Your Citibank Loan account number

a) Booking fee Rs. _____

Booking Fee charged in your Citibank Loan account.

b) Monthly Installments

Number of Interest Payments : (applicable for pre-EMI cases – to be filled in by bank personnel.)
(As per Schedule given below)

Number of EMI Payments : (Tenor as mentioned in loan sanction letter)

EMI Amount	EMI Start Date	EMI End Date
(EMI amount as confirmed by the bank)	(As mentioned in the Loan repayment schedule)	(As mentioned in the Loan repayment schedule)

c) Annual Fee (as per home credit schedule) – _____% (as calculated by Citibank in accordance with loan agreement)

I hereby also declare that I / We are the signatories to the account and our signatures are as below.

I/We acknowledge that on account of interest rate fluctuations the said amount may vary, provided that the said amount shall not exceed Rs. _____ and hereby unconditionally and irrevocably authorize Citibank N A to raise debits of such amounts.

I understand that -

Citibank shall in no way be responsible for non-execution of Standing Instruction either on account of incomplete or inaccurate information or non availability of sufficient funds in my account or for any other reason beyond its control.

Sincerely Yours

EMI calculated at an upward interest rate revision of 2%

Customer Signature

Your signature (To match with Citibank records)



SCHEDULE FOR INTEREST PAYMENTS

CUSTOMER NAME :
SI Number :
SI City :

Applicable only for pre-construction cases

S.No	Date (DD / MM/ YYYY)	Interest Amount Rs.

I understand that –
Interest payments are allowed only for Under-construction properties during the construction period for a maximum period of 30 months

For all other cases, interest option is allowed only for the 1st month succeeding the first disbursal, if the disbursal is made on or after 24th of a month

In the event of the monthly installment varying in accordance with the loan agreement, the Bank may debit an amount different from the above, which could be higher or lower than the amount mentioned, but shall not exceed Rs._____.

EMI calculated at an upward interest rate revision of 2%

Date: _____

**Your signature
(To match with Citibank records)**

Customer Signature



Pay _____ Date _____
or bearer

Rupees _____ Rs. _____

Citibank, N.A.
Chennai

A/c No. 5xxx 48xxx 7

GCB/SA/G

6xxx xx #y

60003 700 2: 8 5 2 7 6 10

Your 10digit
Citibank Account
Number

9 digit Micr code

Account Type

Your name (to
match with SI form)

Your signature (to
match with bank
records)