

STANDING INSTRUCTION FORM

ACCOUNT DETAILS

From RCA Account No. _____ Location _____
 From Bond Account No. _____
 From DCA No. _____

PAYMENT DETAILS FOR RCA

Amount to be Debited: INR _____
 At Intervals of A Month A Quarter Others _____
Please specify
 With Starting Date of _____ Valid Till _____

PAYMENT DETAILS FOR BONDS

Bond Name	Principal Amt. Invested	Coupon Rate
_____	_____	_____
_____	_____	_____
_____	_____	_____

PAYMENT DETAILS FOR DCA

Amount to be Debited: USD _____
 At Intervals of A Month A Quarter Others _____
Please specify
 With Starting Date of _____ Valid Till _____

MODE OF PAYMENT

Please book a Globe Deposit for _____ days/months (applicable only for Bond SI)
 Please Credit Account No. _____
 of _____ with _____
(Name of Account Holder) (Bank Name)
 Address and Routing Details _____
 Please Credit Account No. _____
 of _____ with Citibank _____ branch
(Name of Account Holder)
 Please issue Banker's Check/Demand Draft favouring _____
(Name of the Beneficiary)
 and despatch this to _____
 Address _____
 through Ordinary Mail Registered Mail Courier

Indemnity

I hereby agree to keep you fully and effectually indemnified all times from and against all claims and demands that you may receive from the beneficiary for non-execution or delay in execution of my above Standing instruction either on account of non-availability of sufficient funds in my account or delays in the mail/courier service or for any other reason whatsoever or for your being unable to accept the standing instructions for any reason and from all costs, charges and expenses that you may be put to incur in that behalf.
 The Bank shall be in no way responsible for non-execution or delay in execution of the Standing instructions either on account of non-availability of sufficient funds in my account or delays in the mail/courier services or for any other reason whatsoever or for the Bank being unable to accept the Standing instructions for any reason.

Please ensure that all the relevant details in the form, with the exception of the fields that are designated "For Bank Use Only", are duly completed (or struck out, if not applicable) prior to affixing your signature to this form.

CUSTOMER NAME AND SIGNATURE

Name	Signature
1. _____	_____
2. _____	_____
3. _____	_____

ACKNOWLEDGEMENT

Standing Instructions ACKNOWLEDGEMENT:

We acknowledge receipt of your standing instructions dated _____ to debit your A/c No. _____ and issue a Banker's Check/ Draft on _____ Favouring _____ and despatch it to the address given by you / credit account no _____ at a fixed frequency mentioned by you.

Citibank NRI Business
(Authorised Signatory)

Version 1.1, Effective from 15th March, 2011.