



PLS MAIL THE BELOW LETTER WITH PHOTO / SUPPORTING DOCUMENTS TO YOUR NEAREST NRI SERVICE CENTER. FOR ADDRESS OF NEAREST NRI SERVICE CENTER, VISIT OUR WEBSITE AT [WWW.CITINRI.COM](http://WWW.CITINRI.COM).

ATTN: Citibank NRI Services

Dear Sir/Madam:

**Sub: Updation of Information in Bank Records**

We:

1.  
(Name of 1<sup>st</sup> holder)

Please paste/  
attach a photo of  
Holder 1

2.  
(Name of 2<sup>nd</sup> holder)

Please paste/  
attach a photo of  
Holder 2

3.  
(Name of 3<sup>rd</sup> holder)

Please paste/  
attach a photo of  
Holder 3

4.  
(Name of 4<sup>th</sup> holder)

Please paste/  
attach a photo of  
Holder 4

5.  
(Name of 5<sup>th</sup> holder)

Please paste/  
attach a photo of  
Holder 5



Hold the following account/ accounts with Citibank N.A.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

As requested, please find enclosed:

1. Self-attested copies of the Passports for holders in the accounts
2. Latest Photograph of all the signatories to the account.

Yours truly,

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Signature of any ONE Account Holder

\* For Minor holders in an account, please provide a photograph and supporting documents for the minor.  
However a minor may not sign the declaration or copies of the supporting documents.

Date: \_\_\_\_\_